Thursday, July 26, 2007

Purchasing Office   **Item No. 65**
RECOMMENDATION FOR COUNCIL ACTION

Subject: Authorize award and execution of an 11-month requirements service contract through the State of Texas, Texas Building and Procurement Commission with FEDERAL EXPRESS, Washington, DC, for overnight air and ground delivery services in an estimated amount not to exceed $63,204, with two 24-month extension options in an estimated amount not to exceed $137,900 per extension option, for an estimated total contract amount not to exceed $339,004.

Amount and Source of Funding: Funding in the amount of $17,237 is available in the Fiscal Year 2006–2007 Operating Budget of various City departments. Funding for the remaining nine months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Mary Quintero-Herrera, Buyer II (512-974-3266)

Purchasing Language: Cooperative Purchase.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase; therefore, it is exempted under Chapter 252.022 of the Texas Local Government Code and no goals were established for this solicitation.

This contract will provide for overnight air and ground delivery services for various City departments on an as needed basis. City departments will have the flexibility to utilize delivery services from Federal Express that best suits the immediate requirement for delivery of letters, packages, boxes, and tubes based upon the geographic destination, delivery method, and item weight for each mailing.

The services will be provided by a contract that was competitively bid and awarded by the State's Texas Building and Procurement Commission and is authorized under the provisions of the Interlocal Cooperation Act, Chapter 791, Texas Government Code.